



Daubeney
academy

PART OF:
challenger multi-academy trust

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12th September 2017

Dear Parent/Carer

Re: School Photographs Monday 25th September 2017

The school photographer will be in school on Monday 25th September 2017. All students will have their photograph taken and proof cards will be sent home for you to view. Please make sure that if you wish to purchase the photographs, the proof card and payment is returned to us promptly by the date specified on the proof card. Both cheque or cash payments must be returned in the envelope provided. Please make sure any cash payments are exact as no change will be given. You may prefer to purchase the photographs on-line, details of how to do this will be specified on the proof card. This transaction is between yourself and the photographers.

If you have 2 or more children attending Daubeney Academy, there will be an opportunity to have their photograph taken together. Please indicate this on the reply slip below and return to the school office by Tuesday 19th September 2017 so that we can make the necessary arrangements. Requests after this deadline may not be permissible.

Yours sincerely,

Mr S Miles
Head teacher

Re: Monday 25th September 2017 – School Photographs

Please complete this reply slip and return to the school office **only** if you wish your children to have a photograph together. Please return by Tuesday 19th September 2017.

Name of 1st child: _____ Form: _____

Name of 2nd child: _____ Form: _____

Name of 3rd child:
(if applicable): _____ Form: _____

Signed: _____ Date: _____

