

17th September 2018

Dear Parent/Carer

Re: Online Dinner Payments

We are pleased to inform you that as of Monday 29nd October 2018, payments for school dinners, as well as for breakfasts, snacks and drink, will be able to be submitted online via your Daubeney Academy ParentMail account.

Payments can be made anytime, anywhere, using any of the normal routes you use to access ParentMail, including via mobile, tablet or on a computer. Simply add the required items to your basket and checkout. Payment items available at this time will be:

Breakfast	
Small Breakfast (+ extra item)	£1.00 (50p)
Cooked Breakfast (Fridays only)	£2.20
Bottled Water	60p
Milkshake	60p

Break time	
Small Snack	60p
Large Snack	£1.00
Bottled Water	60p

Lunch time	
Full School Dinner	£2.20
Grab Bag	£2.20
Bottled Water	60p

Full descriptions of what each payment item consists of can be found on ParentMail at the time of order.

For those still wanting to make payments via cash or cheque please note the following:

- All payments must be clearly marked with your child's full name, form and items required, and then handed to the **main school office**, not the school kitchen.
- Cheques now need to be made out to **TCMAT t/a Daubeney Academy**.
- As before, no change will be issued from either form of payment.

If you have any queries regarding this please contact the main school office on 01234 400111 or email office@daubeneyacademy.co.uk

Yours sincerely,



Mr S Miles
Head teacher