

7th June 2018

Dear Parents/Carers

RE: ATTENDANCE UPDATE

At Daubeney Academy we believe that excellent attendance plays a key role in student progress (of both the academic and pastoral well-being of our young people) and this is backed up by national data which shows that those with outstanding attendance (96%+) are the ones most likely to achieve their potential.

As we move forward as a secondary school we will be monitoring attendance very closely and intervening as soon as attendance dips below 92%, if pupils are not in their lessons they will soon fall behind with their GCSE curriculum. Our aim is always to support as well as challenge and following the half term break we will be doing this in the following ways:

- Attendance monitored weekly and each half term.
- Pupils with 100% attendance and improved attendance identified, reward system in place.
- Pupils are identified whose attendance falls below 92%
- In the first instance form tutors and progress leaders will make contact with home to initiate a discussion and to ascertain any problems which may need to be resolved.
- Pupils whose attendance is 90% or below will be monitored by the Deputy Head teacher (inclusion) and the attendance officer. Parents and students will be invited to a meeting to complete an action plan which will offer support and set targets going forward.
- The school will not authorise any further absences without e.g. medical evidence.
- Holidays should not be taken during term time, in the rare cases where this is not possible an application must be made to the head teacher, who may or may not authorise the absence. All holidays taken during term time will now potentially be subject to a fine.
- Where attendance does not improve the school may choose to involve the EWO (Education Welfare Officer) to look at further avenues of support and to set further targets.
- We will track attendance closely each week especially of those students who are classified as a persistent absentee (90% and below), we will reward our young people who make improvements over time as well as those who have excellent attendance each half term.

Whilst our first aim is always to support our students and their families the law states that young people must attend school regularly and parents must ensure that this happens, as schools we are expected to intervene when this does not happen.

Please do not hesitate to make contact with the school if you have any concerns regarding your child's attendance and we will be more than happy to help.

Remember:

90% attendance = 1 day absent per fortnight = approximately 20 days or 1 month each academic year



Daubeney
academy

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80% attendance = 1 day absent per week = 40 days or 2 months (approximately a whole half term) each academic year

Yours sincerely

Mr S Miles
Head teacher